



## **You work hard for your money. You shouldn't have to work hard to move it.**

When was the last time you heard someone say, *"I love my bank!"*? You might be tempted to utter those words once you switch to FNNB Bank. That's because FNNB combines the value, hometown service and local convenience you've been looking for — all to make banking *easier* for you.

We've taken the hassle out of moving your checking account from your old bank with step-by-step instructions and simple-to-complete forms.

1. Drop by our main office at 100 N. 2<sup>nd</sup> Ave. W. or our Colonial Plaza location at 1821 First Ave. E. in Newton to open your new checking account. We offer lots of checking options. We're sure to have an account to fit your banking needs.
2. Stop using your old checking account and let the checks you have written clear. (This should take approximately two weeks.)
3. To set up your direct deposit, use FORM 1 and give it to your employer, your retirement plan or the Social Security Administration (you may also call 1-800-333-1795 or visit [GoDirect.org](http://GoDirect.org) to set up direct deposit for Social Security payments). Be sure to include a voided FNNB check (not a deposit slip) with your request. Please feel free to make as many copies of this form as needed. The number to switch where your social security benefits are deposited is 1-800-772-1213 or local office number is 1-877-819-2595.
4. Change your automatic payments. You can use FORM 2 to change any withdrawals or payments that are automatically made from your old account. Don't forget to change those payments that use your debit card number, such as an automatic payment made online. Please feel free to make as many copies of FORM 2 as needed.
5. Close your old account. Now that your checks have cleared and you've changed your automatic deposits and payments, there's just one more step. Use FORM 3 to say goodbye to your old bank. What could be easier? Please feel free to make as many copies of FORM 3 as needed.

If you have any questions or concerns during this process, don't hesitate to contact us. We can be reached by telephone at 641-792-3010. Our main office lobby hours are 9:00 am – 4:30 pm Monday through Friday and 8:30 am – 11:00 am on Saturday. FNNB Bank is Member FDIC Insured.



Form 1

**Please change the account for my direct deposit.**

\_\_\_\_\_  
Date Company Making Direct Deposit

\_\_\_\_\_  
Company Address City/State/ZIP

*To whom it may concern:*

You are currently depositing my entire paycheck or part of my paycheck or a type of payment into the following account:

\_\_\_\_\_  
My Old Bank My Old Bank's Routing Number My Old Account Number

Please begin making these automatic deposits into my new FNNB Bank account.

\_\_\_\_\_  
Routing Number My New Account Number

*If you have any questions about this request, please call me. Thank you.*

\_\_\_\_\_  
Name (please print) Signature

\_\_\_\_\_  
Address City, State, ZIP

\_\_\_\_\_  
Telephone: Day / Evening (circle one)

***Please include a voided FNNB Bank (Member FDIC) check (not a deposit slip) with your request.***



Form 2

**Please change accounts for my automatic payments.**

\_\_\_\_\_  
Date Company Making Withdrawal

\_\_\_\_\_  
Company Address City/State/ZIP

*To whom it may concern:*

I have recently changed to FNNB Bank. You are currently withdrawing

\$ \_\_\_\_\_ each month from the following account:

\_\_\_\_\_  
My Old Bank My Old Bank's Routing Number My Old Account Number

\_\_\_\_\_  
For (payment or reason) On (date of month)

Please stop making withdrawals from this account on (date: MM/DD/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_ and start making them from my new First Newton National Bank account.

\_\_\_\_\_  
My New Bank's Routing Number My New Account Number

If you have any questions about this request, please call me. Thank you.

\_\_\_\_\_  
Name (please print) Signature

\_\_\_\_\_  
Address City, State, ZIP

\_\_\_\_\_  
Telephone: Day / Evening (circle one)

**Please include a voided FNNB Bank (Member FDIC) check (not a deposit slip) with your request.**



Form 3

**Please close my account.**

\_\_\_\_\_

Date

\_\_\_\_\_

Bank Name

\_\_\_\_\_

Address

\_\_\_\_\_

City/State/ZIP

*To whom it may concern:*

*Please close the following account number: \_\_\_\_\_*

*and send a check for the balance remaining to the address below.*

*If you have any questions about this request, please call me. Thank you.*

\_\_\_\_\_

Name (please print)

\_\_\_\_\_

Signature

\_\_\_\_\_

Co-signer Name (please print)

\_\_\_\_\_

Co-signer Signature

\_\_\_\_\_

Address

\_\_\_\_\_

City, State, ZIP

\_\_\_\_\_

Telephone: Day / Evening (circle one)

**FNNB Bank, Member FDIC.**